

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT



Activity month	March	Report date	28/03/24	Person	Jordan Soal
-----------------------	-------	--------------------	----------	---------------	-------------

This report provides an overview of the key activities carried out by the Manor Royal BID Maintenance Team each month. In addition, a separate picture report is produced showing highlights of the impact the team is making across the Business District.

View Maintenance Team Activity and Picture reports at www.manorroyal.org/maintenance

Streets and Roads

Activities carried out (✓)		Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
Road / area	Zone												
All areas	All												
Baird Close	4		✓										
Betts Way	1	✓	✓										
Cobham Way	5		✓										
County Oak Lane	1		✓										
County Oak Way	1		✓		✓		✓	✓					
Crompton Way	3		✓						✓				
Faraday Road	2	✓	✓				✓						
Fleming Way	Various	✓	✓				✓				✓		
Gatwick Road	Various		✓				✓				✓		
Hydehurst Lane	2		✓				✓						
James Watt Way	5		✓										
Jenner Road	2		✓										
Kelvin Lane	2		✓										
Kelvin Way	2		✓										
London Road	Various	✓	✓				✓						
Manor Royal (road)	2/3	✓	✓				✓		✓				
Maxwell Way	4		✓				✓						
Metcalf Way	1		✓		✓		✓						✓
Napier Way	3	✓	✓				✓				✓		
Newton Road	2		✓				✓						
Priestley Way	5		✓										
Royce Road	5		✓										
Rutherford Way	5		✓						✓			✓	
Tinsley Lane	4		✓				✓						
Tinsley Lane North	5		✓										
Wheatstone Close	5		✓										
Whittle Way	5		✓						✓				
Whitworth Road	5		✓										
Woolborough Lane	3	✓	✓				✓						

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

Main actions provided

- Bin emptying and litter picking.
- Graffiti Removal.
- Wet & Forget application to Pocket Park seating blocks.
- Wildflower seeds have been sown in Metcalf Way.
- Shrub bed maintenance on Gateway 2 (360kg of green waste removed).
- Fly Tip Removal (500kg removed).
- Detritus clearance from curb lines and footpaths.
- Throughout March we have collected 1,720kg of litter waste and 520kg of green waste.

Comments and observations

With more heavy rainfall grass cutting has had a few setbacks, however, we are continuing to cut as and where ground conditions allow.

We applied Wet & Forget to the seating blocks in all Pocket Parks earlier on in March and were experiencing great results and feedback from members of the public.

We are still receiving various bits of Graffiti and Fly Tipping throughout Manor Royal. Our team will be monitoring these areas frequently.

Looking back at the stats from March 2023 we have seen an increase in litter waste collected, with 1,260kg being collected in March 23.

Suggestions for future actions, improvements or additional activities planned

Broken banners will be fixed along with any others that are faded.

We will be rotavating and sowing more wildflower seeds. Gateway 3 and Manor Royal Road are next to be done.

Weed spraying will be scheduled in once the weather conditions improve.

Grass cutting will be continuing where we will be cutting in Zone 2 and Zone 5.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see the "Picture Report" published separately and available at www.manorroyal.org/maintenance

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT
Details of CORE and ENHANCED Service levels (contract extract)

Activity	Baseline Service	Enhanced Service	Total Hours
<p><u>Litter, Rubbish, Fly Tip</u> Broken Glass, Litter in hard to reach areas, Fly tipping incidents, Sweeping, Tipping/Travel</p> <p><u>Bins</u> Rubbish, Cigarette Butts, Bin Bags</p>	<p>372</p> <p>30hrs per month litter picking Weekly bin empty for 6 bins</p>	<p>2961</p> <p>40 litter picks Daily litter pick in high footfall areas Litter pick in new pocket parks 27 bins emptied 3x a week 6 original bins emptied an extra 2x pw</p>	3333
<p><u>Mechanical Road Sweeping</u></p>	<p>90</p> <p>4x Sweeps pa</p>		90
<p><u>Detritus + Fallen Leaves</u> Footpaths, High footfall areas, Pocket Parks, Traffic islands, Laybys</p>		<p>501</p> <p>3 clearances per annum</p>	501
<p><u>Washing + Cleaning</u> Road Signs, Banners, Seats/Benches, Paving, Bus Stops, Jet Washing, Bins</p>		<p>112</p> <p>2 per annum</p>	112
<p><u>Grass cutting</u> Verges, Banks/bunds, Roundabouts, Box Mowing</p>	<p>440</p> <p>5x Verge Cuts 4x Bund Cuts</p>	<p>632</p> <p>7 Verge Cuts 6 Bund Cuts Pocket Parks Box Bowing (Crawters Brook, Terrace)</p>	1072
<p><u>Grounds Maintenance</u> Hedges, Shrubs, Planters, Tree Trimming, Weed Spraying</p>	<p>24</p> <p>1x pa Hedge Cut</p>	<p>450</p> <p>1 Hedge cut, including Crawters Brook willow hedging and beech hedges in pocket parks 2 shrub maintenance visits, including Gateway 3 roundabout, Bramble Areas and the Pocket Parks 2 Weed sprays and 2 dead weed removal visits</p> <p><i>N.B. WSCC provide Two weed sprays per annum, and responsible for the maintenance of all public realm shrub areas owned by WSCC.</i></p>	474
<p><u>Inspections, Reporting, Rectifying, Representing</u> Banner Fixing, Attending BID events and progress meetings, Monthly reports, Service requests and complaints, Facilitating volunteering events</p>		<p>208</p>	208
<p><u>Total Hours</u></p>	926	4864	5790